



AGENDA

**COUNTY OF KERN
COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
CCP FULL MEMBERSHIP (Referred to as "CCP")
CCP EXECUTIVE COMMITTEE (Referred to as "Executive Committee")**

5121 Stockdale Highway, Suite #100
Bakersfield, California 93309

Special Meeting
Wednesday, October 5, 2022

10:00 A.M.

All agenda item supporting documentation is available for public review by contacting the office of the Kern County Probation Department, 2005 Ridge Road, Bakersfield, California 93305 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding County recognized holidays, following the posting of the agenda. The agenda is posted on-line at www.kernprobation.com.

AMERICANS WITH DISABILITIES ACT
(Government Code §54953.2)

Disabled individuals who need special assistance to attend or participate in a meeting of the Community Corrections Partnership (CCP) or the CCP Executive Committee may request assistance at the Kern County Probation Department, 2005 Ridge Road, Bakersfield, California, or by calling (661) 868-4100. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

CCP TO CONVENE

CCP Members: Chief TR Merickel, Court Executive Officer Tamarah Harber-Pickens (designee for Judge Humphrey), District Attorney Cynthia Zimmer, Public Defender Peter Kang, Sheriff Donny Youngblood, Director Stacy Kuwahara, Police Chief Greg Terry, Administrator Ana Olvera, Director Lito Morillo, Executive Director Tom Corson, Supervisor Leticia Perez, Assistant CAO Teresa Hitchcock, Superintendent Mary Barlow, Victim Services Coordinator Linda Finnerty

ROLL CALL:

NOTE: COVID protection protocols will be followed in accordance with applicable federal, state, and local orders.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT: ALL ITEMS LISTED WITH A "CA" ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY STAFF AND WILL BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD OR PUBLIC WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING THE ITEM BEFORE ACTION IS TAKEN. STAFF RECOMMENDATIONS ARE SHOWN IN CAPS AFTER EACH ITEM.

- 1) Minutes from CCP Meeting of August 31, 2022 – APPROVE

- 2) Public Presentations
The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the CCP. This portion of the meeting is reserved for persons to address the CCP on any matter not on this agenda but under the jurisdiction of the CCP. CCP members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the CCP, make a referral to staff for factual information or request staff to report back to the CCP at a later meeting. **SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE AND SPELL YOUR NAME FOR THE RECORD BEFORE MAKING YOUR PRESENTATION. THANK YOU.**

 - 3) Chairperson's Report (Chief Merickel)
General update and/or information on AB 109 Realignment activities (Fiscal Impact: None) – **MAKE PRESENTATION; NO ACTION REQUIRED**

 - 4) CCP Committee Member Announcements or Reports
CCP members may make an announcement or a report on their own department's activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code § 54954.2[a]) – **MAKE ANNOUNCEMENTS OR REPORTS**

 - 5) Community-Based Organization (CBO) Program Request for Proposals (RFP) Grant Award Recommendations
Presentation by Kevin Holland, Probation, regarding award recommendations by the RFP Evaluation Committee for the CBO RFP to provide recidivism reduction services to adult criminal justice offenders (Fiscal Impact: \$7,993,563) – **DISCUSS; MAKE RECOMMENDATION TO EXECUTIVE COMMITTEE TO APPROVE AWARDS, AUTHORIZE CHAIRMAN TO NEGOTIATE AGREEMENTS, AND SUBMIT TO BOARD OF SUPERVISORS FOR APPROVAL**

 - 6) Next CCP Meeting
 - To be determined – **DISCUSS; ANNOUNCE**

 - 7) **ADJOURN AS CCP**
-

CONVENE TO EXECUTIVE COMMITTEE

Executive Committee Members: Chief Merickel, Court Executive Officer Harber-Pickens (designee for Judge Humphrey), District Attorney Zimmer, Public Defender Kang, Sheriff Youngblood, Director Kuwahara, Police Chief Terry

ROLL CALL:

- 1) Minutes from Executive Committee Meeting of August 31, 2022 – **APPROVE**

- 2) Public Presentations
The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Executive Committee. This portion of the meeting is reserved for persons to address the Executive Committee on any matter not on this agenda but under the jurisdiction of the Executive Committee. Executive Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Executive Committee,

make a referral to staff for factual information or request staff to report back to the Executive Committee at a later meeting. SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE AND SPELL YOUR NAME FOR THE RECORD PRIOR TO MAKING YOUR PRESENTATION. THANK YOU.

- 3) Executive Committee Member Announcements or Reports
Executive Committee members may make an announcement or a report on their own department's activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code § 54954.2[a]) – MAKE ANNOUNCEMENTS OR REPORTS

- 4) Community-Based Organization (CBO) Program Request for Proposals (RFP) Grant Award Recommendations
Discuss recommendation by full CCP regarding award recommendations by the RFP Evaluation Committee for the CBO RFP to provide recidivism reduction services to adult criminal justice offenders (Fiscal Impact: \$7,993,563) – CONSIDER RECOMMENDATION BY FULL CCP; APPROVE AWARDS; AUTHORIZE CHAIRMAN TO NEGOTIATE AGREEMENTS AND SUBMIT TO BOARD OF SUPERVISORS FOR APPROVAL

- 5) Amend CCP Policies and Procedures, Rule 9: Voting, C. Quorum, No. 2
Request to amend CCP Policies and Procedures, Rule 9: Voting, C. Quorum, No.2 to reflect a majority of the Executive Committee (EC) required for a quorum from 5 members to 4 members (Fiscal Impact: None) – APPROVE; AUTHORIZE CHAIR TO AMEND CCP POLICIES AND PROCEDURES TO REFLECT CHANGE FOR AN EC QUORUM FROM 5 TO 4 MEMBERS

- 6) Next Executive Committee Meeting
 - To be determined - DISCUSS; ANNOUNCE

- 7) ADJOURN AS EXECUTIVE COMMITTEE



MINUTES

**COUNTY OF KERN
COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
CCP FULL MEMBERSHIP (Referred to as "CCP")
CCP EXECUTIVE COMMITTEE (Referred to as "Executive Committee")**

5121 Stockdale Highway, Suite #100
Bakersfield, California 93309

Regular Meeting
Wednesday, August 31, 2022

8:30 A.M.

All agenda item supporting documentation is available for public review by contacting the office of the Kern County Probation Department, 2005 Ridge Road, Bakersfield, California 93305 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding County recognized holidays, following the posting of the agenda. The agenda is posted on-line at www.kernprobation.com.

**AMERICANS WITH DISABILITIES ACT
(Government Code §54953.2)**

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CCP Meeting called to order by Chief TR Merickel at 8:32 a.m.

CCP Members: Chief TR Merickel, Court Executive Officer Tamarah Harber-Pickens (designee for Judge Humphrey), District Attorney Cynthia Zimmer, Public Defender Peter Kang, Sheriff Donny Youngblood, Director Stacy Kuwahara, Chief Greg Terry, Administrator Ana Olvera, Director Lito Morillo, Executive Director Tom Corson, Supervisor Leticia Perez, Assistant CAO Teresa Hitchcock, Superintendent Mary Barlow, Victim Services Coordinator Linda Finnerty, Lito Morillo, Director of Human Services Department

ROLL CALL: All members present except for the following, Court Executive Officer Tamarah Harber-Pickens, District Attorney Cynthia Zimmer, Supervisor Leticia Perez, Assistant CAO Teresa Hitchcock-arrived at 8:44 a.m., Superintendent Barlow (Debra Plank for Superintendent Barlow), Victim Services Coordinator Linda Finnerty

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CA-

1) Minutes from CCP Meeting of June 1, 2022

MOTIONED TO APPROVE

Public Comment:

NO ONE HEARD

Kuwahara-Morillo: 9 – Ayes; 5 – Absent (Harber-Pickens, Zimmer, Perez, Hitchcock, Finnerty)

MOTION PASSED

2) Public Presentations

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-NO PRESENTATIONS MADE

3) Chairperson's Report (Chief Merickel)

General update and/or information on AB 109 Realignment activities (Fiscal Impact: None) –

CHIEF MERICKEL ANNOUNCED 1) A SPECIAL CCP MEETING WILL BE HELD ON OCTOBER 5, 2022 TO DISCUSS THE COMMUNITY-BASED ORGANIZATION (CBO) REQUEST FOR PROPOSAL (RFP) RECOMMENDATIONS; AND 2) THE FY 21/22 AB 109 GROWTH FUNDS ALLOCATION AND THE BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) YEARLY PLANNING SURVEY WILL BE PRESENTED AT THE NEXT CCP MEETING IN DECEMBER.

4) CCP Committee Member Announcements or Reports

CCP members may make an announcement or a report on their own department's activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Gov. Code § 54954.2[a]) –

DIRECTOR STACY KUWAHARA REPORTED THAT KERN BEHAVIORAL HEALTH AND RECOVERY SERVICES (BHRS) WAS AWARDED THE PROP 47 GRANT IN THE AMOUNT OF \$6 MILLION FOR 3 YEARS. FUNDS WILL BE UTILIZED TO CREATE INTENSIFIED MENTAL HEALTH SERVICES, HOUSING, AND EMPLOYMENT FOR PEOPLE WHO HAVE A HISTORY OF INCARCERATION AND ACUTE MENTAL HEALTH AND SUBSTANCE USE DISORDERS. THIS WAS A HIGHLY COMPETITIVE PROCESS. DIRECTOR KUWAHARA THANKED THE CCP MEMBERS FOR THEIR ASSISTANCE.

ADMINISTRATOR ANA OLVERA ANNOUNCED THAT SEPTEMBER IS RECOVERY AND SUICIDE PREVENTION MONTH. EVENTS WILL TAKE PLACE THROUGHOUT THE MONTH SUCH AS LIGHTING OF COUNTY ADMINISTRATION BUILDING IN PURPLE AND TEAL. HIGHLIGHTED EVENTS INCLUDE THE STOMP OUT SUICIDE WALK AT RIVER WALK ON SEPTEMBER 10TH AND HOPE AND RECOVERY ART SHOW & FILM NIGHT. ACTIVITIES AND EVENTS ARE POSTED ON BHRS' WEBSITE.

SHERIFF YOUNGBLOOD STATED THAT UNDERSHERIFF JAUCH WILL BE THE SHERIFF'S PROXY FOR THE OCTOBER 5TH SPECIAL MEETING.

CA-

- 5) FY 2021-22 3rd Quarter – Data Trackers
Submission of data trackers for AB 109 funded departments/programs for FY 2021-22, January 1, 2022, through March 31, 2022 (Fiscal Impact: None) –

MOTIONED TO RECEIVE AND FILE

Public Comment:

NO ONE HEARD

Kuwahara-Morillo: 9 – Ayes; 5 – Absent (Harber-Pickens, Zimmer, Perez, Hitchcock, Finnerty)

MOTION PASSED

- 6) Community-Based Organization (CBO) Program Request for Proposal (RFP) Process Update
Presentation by Lt. Garcia, Sheriff's Office, regarding the CY 2021 Community-Based Organization (CBO) Annual Report for January 1, 2021, through December 31, 2021 (Fiscal Impact: None) –

MOTIONED TO RECEIVE AND FILE REPORT

Public comment:

NO ONE HEARD

Morillo-Kuwahara: 10 – Ayes; 4 – Absent (Harber-Pickens, Zimmer, Perez, Finnerty)

MOTION PASSED

- 7) Community-Based Organization (CBO) Program Request for Contingency Funds and Authorization to Enter into Personal/Professional Services Agreements (PPSA) for Sober Living Environment Services for Individuals with Unique Needs
Presentation made by Kevin Holland, Kern County Probation Department, regarding request for \$15,000 from Contingency be placed in Community-Based Organization (CBO) Program Contingency Fund to provide Sober Living Environment Services for individuals with unique needs (Fiscal Impact: \$15,000) –

MOTIONED TO MAKE RECOMMENDATION TO EXECUTIVE COMMITTEE TO APPROVE AND AUTHORIZE STAFF TO ENTER INTO PERSONAL/PROFESSIONAL SERVICES AGREEMENT(S) (PPSA) AS NEEDED

Public Comment:

NO ONE HEARD

Terry-Corson: 10 – Ayes; 4 – Absent (Harber-Pickens, Zimmer, Perez, Finnerty)

MOTION PASSED

- 8) Carryforward Proposals of Unexpended/Carryforward FY 2021-22 AB 109 Funds
Present and discuss proposals for carryforward of unexpended FY 2021-22 AB 109 funds as of June 30, 2022 (Fiscal Impact: \$1,347,638) –

a) Employer's Training Resource

- Request to carryforward Base Funds for personnel costs, paid work experience, supportive services, and supplies (Fiscal Impact: \$280,037) –
- Request to carryforward Growth Funds for focused outreach campaign, personnel costs, and supplies (Fiscal Impact: \$695,226) –

b) Street Interdiction Team

Request to carryforward AB 109 Funds to increase the number of operations in FY 2022-23 (Fiscal Impact: \$372,375) –

MOTIONED TO RECOMMEND TO EXECUTIVE COMMITTEE TO APPROVE CARRYFORWARD AB 109 FUNDS REQUESTS AS PRESENTED BY ETR (BASE FUNDS ONLY) AND SIT

ETR'S REQUEST TO CARRY FORWARD GROWTH FUNDS IS TABLED PENDING MEETINGS BETWEEN ETR, KSCO, PROBATION, BHRS, BPD, AND NAVIGATION CENTER

Public Comment:

NO ONE HEARD

Youngblood-Corson: 9 – Ayes; 1 – Abstain (Hitchcock); 4 – Absent (Harber-Pickens, Zimmer, Perez, Finnerty)

MOTION PASSED

9) Next CCP Meeting

➤ **Wednesday, October 5, 2022, time to be determined, Probation Office, 5121 Stockdale Highway, Suite #100, Bakersfield - ANNOUNCED**

10) ADJOURNED AS CCP AT 9:03 A.M.

CONVENE TO EXECUTIVE COMMITTEE AT 9:04 A.M.

Executive Committee Members: Chief Merickel, Court Executive Officer Harber-Pickens (designee for Judge Humphrey), District Attorney Zimmer, Public Defender Kang, Sheriff Youngblood, Director Kuwahara, Chief Terry

ROLL CALL: All members present except for the following, Court Executive Officer Harber-Pickens (designee for Judge Humphrey), District Attorney Zimmer

1) Minutes from Executive Committee Meeting of June 1, 2022

MOTIONED TO APPROVE

Public Comment:

NO ONE HEARD

Kuwahara-Terry: 5 – Ayes, 2 – Absent (Harber-Pickens, Zimmer)

MOTION PASSED

2) Public Presentations

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-NO PRESENTATIONS MADE

3) Executive Committee Member Announcements or Reports

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-NO PRESENTATIONS MADE

4) Community-Based Organization (CBO) Program Request for Contingency Funds and Authorization to Enter into Personal/Professional Services Agreements (PPSA) for Sober Living Environment Services for Individuals with Unique Needs

Discuss recommendation by full CCP regarding request for \$15,000 from Contingency be placed in Community-Based Organization (CBO) Program Contingency Fund to provide Sober Living Environment Services for individuals with unique needs (Fiscal Impact: \$15,000) –

MOTIONED TO APPROVE RECOMMENDATION BY FULL CCP TO APPROVE AND AUTHORIZE STAFF TO ENTER INTO A PERSONAL/PROFESSIONAL SERVICES AGREEMENT(S) (PPSA) AS NEEDED

Public Comment:

NO ONE HEARD

Terry-Kuwahara: 5 – Ayes, 2 – Absent (Harber-Pickens, Zimmer)

MOTION PASSED

5) Carryforward Proposals of Unexpended/Carryforward FY 2021-22 AB 109 Funds

Discuss recommendation by full CCP regarding carryforward of unexpended FY 2021-22 AB 109 funds as of June 30, 2022 (Fiscal Impact: \$1,347,638) –

a) Employer's Training Resource

Consider recommendation by full CCP regarding requests to carryforward Base Funds (Fiscal Impact: \$280,037) –

b) Street Interdiction Team

Consider recommendation by full CCP regarding requests to carryforward funds (Fiscal Impact: \$372,375) –

MOTIONED TO APPROVE RECOMMENDATION BY FULL CCP TO APPROVE CARRYFORWARD AB 109 FUNDS REQUESTS AS PRESENTED BY ETR (BASE FUNDS ONLY) AND SIT

ETR'S REQUEST TO CARRY FORWARD GROWTH FUNDS IS TABLED PENDING MEETINGS BETWEEN ETR, KSCO, PROBATION, BHRS, BPD, AND NAVIGATION CENTER

Public Comment:

NO ONE HEARD

Youngblood-Kuwahara: 5 – Ayes, 2 – Absent (Harber-Pickens, Zimmer)

MOTION PASSED

6) Next Executive Committee Meeting

➤ **Wednesday, October 5, 2022, immediately following full CCP meeting, Probation Office, 5121 Stockdale Highway, Suite #100, Bakersfield**

7) ADJOURNED AS EXECUTIVE COMMITTEE AT 9:06 A.M.

KERN COUNTY PROBATION DEPARTMENT

TR Merickel
Chief Probation Officer



TO: Community Corrections Partnership (CCP)
FROM: RFP Evaluation Committee CBO Grant Program
SUBJECT: Committee Recommendations for RFP Award

DATE: October 5, 2022

BACKGROUND

The CCP Public Safety Realignment Act Plan includes funds for organizations to provide services to Assembly Bill 109 (AB 109) individuals, with the goals of reducing recidivism, enabling persons to reconnect with their family members, and the ability to contribute to their communities. Recidivism, in this context, is defined as the tendency to relapse into a previous negative condition or mode of behavior resulting in conviction of a new criminal offense.

On March 2, 2022, the CCP authorized staff to develop and implement the new Community-Based Organization (CBO) Request for Proposal (RFP) process. A total of \$7,993,642 is available for the CBO program with the contract period January 1, 2023 through December 31, 2025. This funding originated from the State and is being allocated through this RFP process by the CCP.

Service provider applicants were to submit proposals that focus on the following service areas:

- A. Sober Living Environment (SLE) and Supportive Services
- B. Education/Vocational/Employment
- C. Case Management
- D. Other Evidence-Based Programs and Practices (proven practices and/or best practices aimed at reducing recidivism)

These funds are to be awarded with recommendation from the CCP and final approval by the Kern County Board of Supervisors.

An RFP was prepared and listed on the County's purchasing website and distributed to potential applicants known to offer services designed to reduce recidivism. The RFP detailed the County's specifications for services required of the applicants.

On behalf of the CCP, the Probation Department facilitated the RFP. The RFP was open from June 29, 2022 through August 5, 2022. The County received 13 responses totaling \$12,325,456 in funding requests. An RFP Evaluation Committee was appointed prior to the issuance of the RFP and was comprised of one representative from Sheriff, Probation, Behavior Health and Recovery Services, Public Defender, and Employers' Training Resource for a total of five (5) members.

DISCUSSION

The Evaluation Committee carefully and extensively evaluated each proposal on its own merits and each evaluator provided scores based on the Committee's selected evaluation criteria. All proposals were reviewed across multiple dimensions such as their work approach, transition plan, experience, cost analysis, and references. After scoring the proposals, 11 of the 13 proposals had a weighted score above the 70% minimum County requirement. Attached is a summary of the scoring and comments made by the Evaluation Committee.

EVALUATION CRITERIA

The evaluation criteria considered were:

- A. Does the proposal address all requested objectives and deliverables and propose that they can be met?
- B. Does the approach make sense for this project, and does it support the desired outcome and goals stated in Exhibit A?
- C. Does the vendor have experience and a proven track record working with the reentry population?
- D. Are costs reasonable and justified for proposed services?
- E. Ability to complete the project on time?
- F. Was there any negative reporting among the proposal's references?
- G. Overall qualifications of staff and management?

RECOMMENDATION

The Evaluation Committee finalized its recommendations for awards to provide Community-Based Services for AB 109 Individuals in Kern County based on community need, funding availability, and reasonableness of costs. The committee recommends awards to ten (10) organizations. The applicants recommended for awards, the services they will provide, and level of funding are listed below:

Sober Living Environments (SLE)

#	Organizational Name	Target Area	Male Beds	Female Beds	Grant Award
1.	Minnie Marvels Sober Living for Women and Children	Women's Transitional Housing and Supportive Services	0	10	\$414,085
2.	New Life and Recovery & Training Center	Sober Living Environment and Supportive Services	40	0	\$1,943,539
3.	Bakersfield Recovery Services Inc.	Sober Living Environment and Supportive Services	12	12	\$1,166,400
4.	Cottage of Hope and Gratitude	Sober Living Environment and Supportive Services	15	3	\$724,276
5.	Freedom House Recovery Homes	Transitional Housing and Supportive Services	31	6	\$1,531,248
6.	Third Tradition Sober Living	Sober Living Environment and Supportive Services	4	6	\$404,350
Total SLE			102	37	\$6,183,898

Educational/Vocational/Employment

#	Organizational Name	Target Area	# of Participants Served Annually	Grant Award
1.	Garden Pathways, Inc.	Educational/Vocational/ Employment	80-120*	\$486,478
		Total	80-120*	\$486,478

Case Management

#	Organizational Name	Target Area	# of Participants Served Annually	Grant Award
1.	One Door Community Resource and Recovery Center	Case Management	50-75*	\$300,000
2.	WestCare California, Inc.	Case Management	60-80*	\$300,000
3.	Garden Pathways, Inc.	Case Management	80-120*	\$291,887
		Total	110-155*	\$891,887

Other Evidence-Based Programs/Practices

#	Organizational Name	Target Area	# of Participants Served Annually	Grant Award
1.	Garden Pathways	Mentoring, Anger Management, Tattoo removal etc.	80-120*	\$194,591
2.	Special Treatment, Education & Prevention, Inc. (STEPS)	Get Your License Back program.	102	\$236,709
		Total	182-222*	\$431,300

Total			\$7,993,563
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** Distribution of participants across the different Target Areas will depend on the number and type of referrals, and contract negotiations.*

The Evaluation Committee's funding recommendations amended the originally approved funding allocations across the four Target Areas the RFP funded as indicated above. This was based on several factors such as the nature and type of proposals received, requested amounts, number of people served, and funding available. This is outlined in the RFP regarding the Committee's review and evaluation of the RFP and received proposals. The proportion of funding across all four Target Areas changed in the following way: Housing increased from 70% to 77.36%; Educational/Vocational/Employment was reduced from 15% to 6.08%; Case Management was increased from 7.7% to 11.16%, and Other Evidence-Based Programs/Practices was reduced from 7.3% to 5.4% as outlined in the attached documentation.

Evaluation Committee Target Area Recommendations by Percentage and Amounts Awarded			
Target Area No.	Target Area	% of Total Funding	Amount of Funding
1	Housing	77.36%	\$6,183,898.00
2	Case Management	11.16%	\$486,478.00
3	Educational/Vocational/ Employment	6.08%	\$891,887.00
4	Other EBP's or Best Practices	5.40%	\$431,300.00
Total			\$7,993,563

Attachment

Prepared and submitted by:

Kevin Holland, Probation

RFP Project Facilitator

**Community-Based Services for AB 109 Individuals in Kern County Request for Proposals
 Final Scores and Justification Comments**

Proposal Number	Target Area	Amount Requested	Final Score	Summary Consensus Justification Comments
P1	Case Management	\$1,514,961	60.5	Number of local staff not hired yet; 90 day transition time is too long; geographical areas they were proposing to serve didn't match budget proposal and level of need.
P2	Housing	\$414,085	87.6	Provides beds to females and their children and focuses services on family reunification.
P3	Case Management	\$1,136,550	73.0	Too few staff for proposed services and didn't provide enough detail for transportation plan.
P4	Housing	\$1,943,539	83.2	Aware of County needs and provides on-site employment services and training. No transportation statement.
P5	Housing	\$821,250	76.9	Bed rate was high relative to services provided.
P6	Housing	\$1,166,400	88.0	Provides beds to needed female AB-109 population.
P7	Case Management	\$539,332	83.0	Serves adequate number of potential AB-109 clients through the contract term.
P8	Housing	\$724,276	78.8	Provides small number of needed female beds.
P9	Educational/Vocational/ Employment	\$972,956	86.9	Hits three of the four target areas as outlined in the RFP; strong on evidence-based practices.
P10	Housing	\$919,800	57.8	The scope of work didn't address the RFP requirements; bed rate appeared calculated incorrectly. Their responses to cost inquiries didn't properly answer the question.
P11	Housing	\$1,531,248	91.9	Proposal understands needs of the County and clients. Excellent combination of services offered and experienced in providing needs of the AB-109 population.
P12	Housing	\$404,350	80.4	Provides services to male and females.
P13	Other Evidence Based Programs/Practices	\$236,709	87.0	Provides a unique and needed service to a specific clientele (helps DUI clients get licenses back).
		\$12,325,456		

AGENDA ITEM REQUEST
Community Corrections Partnership (CCP)

TO: Community Corrections Partnership (CCP)/
Executive Committee
C/o Kern County Probation Department
2005 Ridge Rd, P.O. Box 3309
Bakersfield, CA 93385

FROM: **TR Merickel, Chief Probation Officer**
Kern County Probation Department
CCP Chairperson

Submitted are the following agenda item(s) to be considered by the Community Corrections Partnership (CCP) at the meeting of **October 5, 2022**:

Title: **AMEND CCP POLICIES AND PROCEDURES, RULE 9: VOTING, C. QUORUM, NO. 2**

Background: On February 2, 2013, the CCP adopted the Kern County Administrative and Procedural Rules for the Proceedings of the Community Corrections Partnership and Executive Committee of the Community Corrections Partnership (CCP), otherwise known as "CCP Policies and Procedures".

Rule 9: Voting, B. Majority Vote Requirements states, "A majority of a quorum is needed to pass a motion unless otherwise specifically provided in these rules." However, the quorum for the Executive Committee (EC) is identified as five members in Rule 9: Voting, C. Quorum, No. 2. The EC is comprised of seven (7) members; thus, a true majority is four (4) members. As is often the case, the Presiding Judge or designee, the Court executive Officer, generally abstains from voting for most action items due to potential conflicts of interest. In addition, absences have an impact on establishing EC quorums. To ensure a quorum is met at each meeting, the request is to amend Rule 9: Voting, C. Quorum C., No. 2 to read the following:

"A Quorum of the EC shall be four members as determined by the EC on October 5, 2022."

The amended referenced section is attached to this request.

Fiscal Impact: None.

**Recommendation/
Action to be Taken:** *Request to amend CCP Policies and Procedures Rule 9: Voting, C. Quorum, No. 2, to change a quorum from five members to four members for the Executive Committee –*
APPROVE; AUTHORIZE CHAIR TO AMEND CCP POLICIES AND PROCEDURES



Department Head Signature

4. The appointed staff of the Probation Department shall verbally call the members' names for a Roll Call vote.
5. The Chairman will announce the voting results.

B. Majority Vote Requirements

A majority of a quorum is needed to pass a motion unless otherwise specifically provided in these rules.

C. Quorum

1. A Quorum of the CCP was determined to be eight members on August 31, 2011.
2. A Quorum of the EC ~~was determined to shall~~ be ~~four~~ five members as determined by the EC on October 5, 2022 ~~on August 31, 2011.~~

D. Abstentions

An abstention from voting on the merits of any matter shall be announced audibly. The member shall state the reason for the abstention. Any member who so abstains shall be recorded as voting "abstain."

E. Tie Vote

If the CCP or the EC vote is a tie vote, that vote shall constitute denial of the request or appeal.

F. Proxy Votes

The CCP and the EC approved the use of proxy votes on August 31, 2011. The proxy is only valid if the member contacts the chairman, or the appointed Probation Department staff, prior to the actual meeting and designates who the proxy is. This designation can be done in person, in writing, by telephone or electronic communication.

RULE 10: RECORDATION OF PROCEEDINGS

- A. The appointed staff of the Probation Department shall cause an electronic or other mechanically-produced recording to be made of each public meeting of the CCP or the EC.
- B. The failure of the appointed staff of the Probation Department to discharge this duty or the inability to produce or maintain such a recording due to failure of equipment or destruction of the recording shall not be grounds to invalidate or challenge any proceeding before, or any action taken by, the CCP or the EC.